

Laundry Instructions

Payment System -

1. All washers and dryers in the Residence halls are **free** of charge to use.

Soap/Detergent

Your new front load washer uses less water than the top load models. As such, you must use less soap.

1. **No powdered soap:** You cannot use powdered soap in the front load washers. Powdered soap produces too many suds and hinders the washer's ability to pump out the suds. Use of powdered soap will result in excess water left in your clothes at the end of the cycle. Powdered soap can be used in the top load washers, but please use sparingly.
2. **PODS:** If using PODS, please place them in the drum with the laundry. **DO NOT** place PODS in the soap drawer.
3. **Liquid soap:** Use no more than 1/8 cup of liquid soap in the front load washers. 1/8 cup scoops will be provided free of charge by FMB Laundry. If using the bottle cap, use no more than 1/4 of the cap. (Use no more than 1/4 cup of liquid soap in the top load washers = 1/2 of bottle cap)

Speed Queen Front Load Washer (See Premium Wash Cycles on next page for details) – This washer can handle up to a Queen sized bed spread) (Note: Top Load Washers can handle up to Full/Double sized bed spread)

- 1) Load clothes loosely in cylinder, close door. **DO NOT OVERLOAD** drum. Overloading produces poor results in wash, rinse and final spin. In Top Load Washers, stop loading when clothes are as high as the agitator)
- 2) Put soap, softener and bleach into dispenser drawer (front load washers). Put soap directly into drum before loading laundry in top load washers. Follow soap instructions. Use HE (High Efficiency) soap. (**DO NOT USE POWDERED SOAP** in front load machines). Close drawer prior to starting machine. If using pre-packaged soap (pods), insert a single pod into the cylinder with your clothes. **DO NOT** insert pods into the soap drawer (front load washers).
- 3) **Note:** Use a maximum of 1 ounce (1/8 cup) of liquid detergent in the front load washers (1 ounce scoop provided by FMB Laundry). See soap/detergent instructions on following page for more information.
- 4) Select desired wash cycle and water temperature option(s)
- 5) Use Clothesline Mobile Phone App to select the machine
- 6) Press Start

- 7) (Note: Leave washer door open after cycle completes in order to allow air flow and reduce moisture and odor buildup)

Dryer -

- 1) Load clothes in cylinder, close door. (make sure the lint screen is clean)
- 2) Select desired heat cycle
- 3) Use Clothesline Mobile Phone App to select the machine
- 4) Press Start

**Premium Wash Cycles
(Front Load Washers only)**

Light Soil : This represents a “normal” cycle which includes 1 wash and 2 rinse cycles

Medium Soil : This selection adds a third rinse cycle to assist with removal of detergent from heavier materials.

Heavy Soil : This selection provides a “prewash” and an extra rinse. This cycle is intended for clothes that are heavily soiled with dirt or filth.

**Optional Wash Cycles
(Top Load Washers only)**

Light Soil : This represents a “normal” cycle which includes 1 wash and 1 “Spin and Spray” rinse cycle. Hot option = 25%/75% mix of Hot/Cold Water in Wash portion of cycle

Medium Soil : This selection is same as Light soil except it adds 2 extra minutes to the wash portion of the cycle as compared to the Light Soil option. Hot = all Hot Water in Wash portion of cycle

Heavy Soil : In addition to the 2 extra minutes of wash, this selection provides a “Fill and Soak” rinse instead of the “Spin and Spray” rinse. *This cycle is required if you use Fabric Softener.* Hot = all Hot Water in Wash portion of cycle

**Oglethorpe Facilities Department
(Office Hours: Monday-Friday, 7:00 am to 3:30 pm)**

